

School Access Appointment Request

Effective Monday, March 23, 2020, any student, parent or guardian who needs access to one of the schools will be required to submit in advance a Building Access Appointment Request. This form is available on the District's web site or by clicking:

<https://www.srsd.net/Board/BuildingAccess/AppointmentRequest>

All requests will be reviewed by an administrator. If the request is approved, the person who made the request will receive an email confirming the date, time and entry point of the scheduled building access.

All visitors who have been approved for an appointment will be required to present government issued photo identification or a school identification card and to adhere to the New Jersey Department of Health's ***Personal Protection Measures*** listed below.

Personal Protection Measures

The New Jersey Department of Health has published the below listed guidelines for students and staff to follow:

1. Maintain a 6' personal space zone.
2. Cover your coughs and sneezes with a tissue or cough and sneeze into your sleeve, not your hands.
3. Avoid touching your eyes, nose and mouth.
4. Wash hands often for at least 20 seconds, especially after coughing or sneezing. Use alcohol based hand sanitizer if soap and water are not available.
5. Stay home if you're sick.
6. Avoid people who are sick.
7. Get a flu shot – it's not too late to be protected.